

Quick Workplace Domestic Violence Preparedness Checklist

Is Your Organization Ready to Respond When Domestic Violence Affects Employees?

Use this 2-minute self-assessment to spot gaps and build a safer workplace.

Checklist:

1. Policies & Procedures

- ☐ Do you have a written policy addressing domestic violence threats?
- ☐ Have all employees been informed of the policy and how to access it?

2. Training & Awareness

- ☐ Has your leadership received training on recognizing warning signs?
- ☐ Do employees know how to request help if they feel unsafe?

3. Emergency Response

- ☐ Do you have a clear, rehearsed plan if a perpetrator shows up?
- ☐ Are designated safe areas or lockdown procedures in place?

4. Communication & Reporting

- ☐ Is there a confidential reporting process?
- ☐ Is a designated contact person identified for safety issues?

5. Support & Resources

- ☐ Have you identified local or national resources for employees?
- ☐ If an employee is not safe with a current or former partner, do you have a clear process to connect them with specialized help and safety planning?
- ☐ Do you regularly review and update safety plans?

Scoring:

- 8-10 YES answers: Strong foundation—continue updating your plans.
- 4-7 YES answers: Good start—consider addressing remaining gaps.
- 0-3 YES answers: Now is the perfect time to build a proactive approach.

Disclaimer: This checklist is for educational purposes only and does not constitute legal advice.

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